

**BROOKFIELD BOARD OF EDUCATION
MINUTES**

Brookfield Board of Education
Regular Meeting of the Board
Wednesday, June 28, 2017

Auditorium

I. The Brookfield Board of Education met in regular session on Wednesday, June 28, 2017 at 6:00 pm in the school auditorium.

II. Pledge of Allegiance

III. Roll Call: Mr. George Economides, President PRESENT
Ms. Ronda Bonekovic PRESENT
Mr. Ron Brennan PRESENT
Mrs. Kelly Carrier ABSENT
Mr. Tim Filipovich ABSENT

IV. Public Comments:

“The Brookfield Board of Education hereby gives public notice in accordance with Section 3307.353 of the Ohio Revised Code that Susan Thomas, currently employed by the Brookfield Board of Education as an EMIS Coordinator and Superintendent’s Secretary, will be retired and seeing re-employment with the Brookfield Local School District in the same position following her service retirement.”

Moved by Brennan Seconded by Bonekovic

Ayes: Bonekovic, Brennan, Economides

Nays: None

V. Board of Education Reports

VI. Old Business

VII. New Business

VIII. Superintendent’s Report
a. Employee Discipline

IX. Financial Report
a. Facilitron
b. Copier RFP
c. PlanConnect

d. Gallagher's

X. Public Input (5 minutes per individual)

TREASURER'S RECOMMENDATIONS

#17-06-001

APPROVAL OF MINUTES

1. Brennan motioned and Bonekovic seconded that the following Board minutes be approved as submitted:

May 3, 2017	Special Meeting of the Board
May 10, 2017	Special Meeting of the Board
May 24, 2017	Regular Meeting of the Board

BE IT RESOLVED under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Moved by _____ Seconded by _____

Discussion:

Roll Call: Bonekovic _____ Brennan _____ Carrier _____ Economides _____ Filipovich _____

#17-06-002

APPROVAL OF FINANCIAL STATEMENTS

2. Bonekovic motioned and Brennan seconded that the May 2017 Check Listing, Financial Report by Fund, Annual Spending Plan and Bank Reconciliation be approved as submitted.

Ayes: Bonekovic, Brennan, Economides

Nays: None

17-06-003

MOVEMENT OF FUNDS

3. Brennan motioned and Bonekovic seconded that the following movement of funds be approved in order to create a separate way to track athletic donations to be used for facility improvements:

Deduct \$6,000 from Fund 003 and move to newly created 300 1820 9300 (Brookfield Golf Scramble).

Ayes: Bonekovic, Brennan, Economides

Nays: None

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#17-06-004

GROUP HEALTHCARE

4. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education approves the health, dental and life premium rates through the Trumbull County School's Consortium Association for the period of July 1, 2017 through June 30, 2018:

	<u>Single</u>	<u>Family</u>
Health Insurance PPO #2 (2015-2016 rates were \$476.89 & \$1,240.84.)	\$505.93	\$1,316.41
Dental Plan (2015-2016 rates were the same.)	33.95	\$111.14
Life Insurance (Monthly cost per benefit amount)	\$4.60	\$40,000.00 benefit amount
(No changes in life insurance rates.)	\$5.75	\$50,000.00 benefit amount

Ayes: Bonekovic, Brennan, Economides

Nays: None

17-06-005

PROPERTY, LIABILITY & FLEET INSURANCE

5. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education approve the property, liability and fleet insurance with SORSA in the amount of \$50,785 (\$50,664 last year) for the period of July 1, 2017 to June 30, 2018.

Ayes: Bonekovic, Brennan, Economides

Nays: None

17-06-006

TRANSFERS

6. Brennan motioned and Economides seconded that the Brookfield Board of Education approves the following resolution:

BE IT RESOLVED, that the Brookfield Board of Education approves a transfer from the following accounts:

From:	Name	To:	Name	Amount:
001	General	300	Athletics Golf Scramble	\$ 9,067.24
001	General	022	OHSAA	\$ 501.00
001	General	034	Classroom Fac. Maint	\$ 8,046.33
001	General	300	Athletics Sr. High	\$ 43,412.54
			TOTAL	\$ 61,027.11

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Ayes: Bonekovic, Brennan, Economides

Nays: None

17-06-007

FISCAL 2017 FINAL APPROPRIATIONS

7. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education adopt final appropriations for FY2017 as follows:

	<u>FY2017</u>
General Fund	\$10,713,904.90
Debt Services	\$990,438.53
Special Revenue	\$1,042,951.31
Capital Projects	\$500,669.46
Agency/Trust	\$75,485.87
Enterprise	\$453,299.35
Total:	<u>\$13,776,749.42</u>

Ayes: Bonekovic, Brennan, Economides

Nays: None

17-06-008

APPROPRIATIONS FOR FISCAL 2018

8. Brennan motioned and Economides seconded that the Brookfield Board of Education adopt appropriations for FY2018 as follows:

	<u>FY2018</u>
General Fund	\$10,224,000.00
Debt Services	\$990,438.53
Special Revenue	\$1,042,951.31
Capital Projects	\$500,669.46
Agency/Trust	\$75,485.87
Enterprise	\$453,299.35
Total:	<u>\$13,286,884.52</u>

Ayes: Bonekovic, Brennan, Economides

Nays: None

17-06-009

AMENDED CERTIFICATE OF ESTIMATED RESOURCES FY2017

9. Brennan motioned and Economides seconded that the Treasurer amends the Certificate of Estimated Resources by Fund Level for FY2017:

	<u>FY2017</u>
General Fund	\$10,904,027.04

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Debt Services	\$994,204.13
Special Revenue	\$1,072,933.90
Capital Projects	\$516,500.80
Agency/Trust	\$85,591.74
Enterprise	\$466,938.08
Total:	\$14,040,895.69

Ayes: Bonekovic, Brennan, Economides

Nays: None

17-06-010

FY2018 Substitute Rates:

10. Brennan motioned and Economides seconded that the Brookfield Board of Education approves the FY2018 substitute rates as listed below effective July 1, 2017

SUB RATES FY 18		
Job	Old Rate	New Rate
Teacher	\$73.50	\$82.00
Cafeteria	\$8.15	\$9.00
Ed. Aides	\$8.15	\$9.00
Custodian	\$10.00	\$11.00
Secretaries	\$9.50	\$10.00

Ayes: Bonekovic, Brennan, Economides

Nays: None

SUPERINTENDENT'S RECOMMENDATIONS

17-06-011

ATHLETIC TRAINER CONTRACT – SHARON REGIONAL HEALTH

11. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education approves a 1-year contract for athletic trainer services between Sharon Regional Health Systems and the Brookfield Board of Education in the amount of \$30,000.

Ayes: Bonekovic, Brennan, Economides

Nays: None

17-06-012

RETIREMENT RESIGNATION

12. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education accepts the retirement resignation of **Nancy Swiatkwich**, Bus Driver, effective July

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31, 2017. Nancy has been an employee of the Brookfield Local School District for the past 16 years.

Ayes: Bonekovic, Brennan, Economides

Nays: None

17-06-013

RESIGNATION

13. Brennan motioned and Economides seconded that the Brookfield Board of Education accepts the resignation of **John DeSantis**, High School Principal, effective at the end of his 2016-2017 contractual obligations.

Ayes: Bonekovic, Brennan, Economides

Nays: None

17-06-014

RESIGNATION

14. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education accepts the resignation of **Sabrina Hover**, Custodian, effective June 9, 2017.

Ayes: Bonekovic, Brennan, Economides

Nays: None

17-06-015

RESIGNATION

15. Bonekovic motioned and Brennan seconded that the Brookfield Board of Education accepts the resignation of **Deana Wells**, Study Hall Monitor, effective at the end of the 2016-2017 contractual year.

Ayes: Bonekovic, Brennan, Economides

Nays: None

17-06-016

RESIGNATION

16. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education accepts the resignation of **Jeri Hamilton**, Middle School Intervention Specialist, effective at the end of the 2016-2017 contractual year.

Ayes: Bonekovic, Brennan, Economides

Nays: None

17-06-017

INTERVENTION SPECIALIST

*" ...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

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17. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education approves the employment of **Ryan Marino** as Middle School Intervention Specialist effective at the contractual start of the 2017-2018 school year.* Salary: Bachelors, Step 0 = \$31,576 (pending contract negotiations)

Ayes: Bonekovic, Brennan, Economides

Nays: None

17-06-018

TEACHER ON ASSIGNMENT

18. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education approves the transfer of **Kristen Foster** to Teacher-On-Assignment for grades K-12 effective at the contractual start of the 2017-2018 year.* Salary: Masters+15, Step 17 = \$61,257 (pending contract negotiations)

Ayes: Bonekovic, Brennan, Economides

Nays: None

17-06-019

MIDDLE SCHOOL TEACHER

19. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education approve the employment of **Miriam Necastro** as a Middle School English/Language Arts Teacher effective at the contractual start of the 2017-2018 school year.* Salary: Bachelors 150, Step 0 = \$33,156 (pending contract negotiations)

Ayes: Bonekovic, Brennan, Economides

Nays: None

17-06-020

CUSTODIAN

20. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education approves the employment of **Mark Burns** as Custodian effective August 01, 2017*. Hourly Rate: \$15.17 (pending contract negotiations)

Ayes: Bonekovic, Brennan, Economides

Nays: None

17-06-021

ADMINISTRATIVE CONTRACT

21. Brennan motioned and Economides seconded that the Brookfield Board of Education approves the following administrative contract*:

Rick Dudzenski Transportation/Facilities Supervisor
3 Year Administrative Contract
Effective: July 1, 2017 through June 30, 2020

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260 work days, including school calendar
Annual Salary: \$45,000

Ayes: Bonekovic, Brennan, Economides

Nays: None

17-06-022

ADMINISTRATIVE CONTRACT

22. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education approves the following administrative contract*:

Randy Clark Maintenance Supervisor
3 Year Administrative Contract
Effective: July 1, 2017 through June 30, 2020
260 work days, including school calendar
Annual Salary: \$45,000

Ayes: Bonekovic, Brennan, Economides

Nays: None

17-06-023

ADMINISTRATIVE CONTRACT

23. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education approves the following administrative contract*:

Jeri Hamilton Special Education Supervisor
2 Year Administrative Contract
Effective: August 1, 2017 through July 31, 2019
205 work days, including school calendar
Annual Salary: \$54,000

Ayes: Bonekovic, Brennan, Economides

Nays: None

17-06-024

ADDITIONAL EXTENDED DAYS

24. Brennan motioned and Economides seconded that the Brookfield Board of Education approves five (5) additional 2016-2017 extended days for **Stephanie Anthony** at a daily rate of \$386.50.

Ayes: Bonekovic, Brennan, Economides

Nays: None

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17-06-025

SUPPLEMENTAL CONTRACTS FOR 2017-2018

25. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education awards the following individuals with supplemental contracts for the 2017-2018 school year.* (Individual step \$ amounts shown are contingent on BFT contract negotiation results.)

Stephanie Anthony	Prom Advisor HS	Step 7 = \$1,105
Mary Arp	FTA Advisor HS	Step 7 = \$1,105
Mary Arp	Student Council Adv HS	Step 7 - \$1,737
Linda Bain	Art Club Advisor HS	Step 3 = \$1,263
Linda Bain	Art Club Advisor MS	Step 7 = \$1,421
Jay Bodnar	Bus Duty BE (AM & PM)	\$2,025 total stipend
Randy Clark	Weightlifting Coach	Step 7 = \$2,052
Chris Fahndrich	Detention Proctor	\$15.00/hour
Chris Fahndrich	Bus Duty MS (PM)	\$825 stipend
Kristen Foster	Spelling Bee Advisor MS	Step 3 = \$947
Erin Gerhardstein	Residency Educ Mentor	\$500 (for 2016-2017)
James Haywood	Boys Bowling Coach	Step 4 = \$2,210
James Haywood	Girls Bowling Coach	Step 4 = \$2,210
Melanie Horn	English Festival Adv MS	Step 3 = \$947
Natalie Huda	Bus Duty BE (PM)	\$675 stipend
Keith Joseph	Prep Bowl Advisor BE & MS	Step 7 = \$2,842 (total)
Eric Montesano	Challenge 24 Advisor MS	Step 3 = \$947
Ashley Nelling	Vocal Music Instructor BE	Step 5 = \$632
Lynn Pegg	Prom Advisor HS	Step 3 = \$947
Megan Rodgers	Drama Club Advisor HS	Step 3 = \$1,895
Courtney Smoot	Bus Duty BE (AM)	\$1,350 stipend
Michael Stone	Tot Squad Advisor HS	Step 3 = \$1,263
Elza Wright	Instrumental Advisor MS	Step 7 = \$947

Ayes: Bonekovic, Brennan, Economides

Nays: None

17-06-026

ACKNOWLEDGMENT OF EMPLOYEE AFFECTED BY REDUCTION IN FORCE – SUSPENSION OF CONTRACT

26. By action taken on 4/19/2017, the Brookfield Board of Education abolished one (1) Cafeteria Cook position. Pursuant to Article XI, Sections C and D of the Labor Contract with the Brookfield Association of School Employees, this reduction shall begin with the least senior employee in the classification who shall be granted displacement rights within any previously held classification. Said reduction resulted

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in the least senior Cafeteria Cook exercising her displacement right in the classification of Cook's Helper/Cashier and displacing the currently least senior employee, **Christine Swanson**. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education acknowledges Christine Swanson (part-time Cook's Helper/Cashier) is the least senior employee in the part-time Cook's Helper/Cashier position and that Ms. Swanson's part-time Cook's Helper/Cashier contract shall be suspended effective at the end of the 2016-2017 school year. The Brookfield Board of Education further directs the Treasurer to provide Ms. Swanson advance written notice of her layoff from the Cook's Helper/Cashier position, effective June 05, 2017, in accordance with Article XI, Section E, and with notice of her recall right under Article XI, Section F.

Ayes: Bonekovic, Economides

Nays: None

Abstention: Brennan

17-06-027

OHIO HIGH SCHOOL ATHLETIC ASSOCIATION (OHSAA)

27. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education authorize Brookfield Local School District's membership in the Ohio High School Athletic Association for the 2017-2018 school year. Schools eligible for membership are those that include one or more grades at the 7-12 level. Our athletic programs will be conducted in accordance with the constitution, bylaws, regulations, interpretations and decisions of the Ohio High School Athletic Association.

Ayes: Bonekovic, Brennan, Economides

Nays: None

17-06-028

WARRIOR ONLINE ACADEMY 2017-2018

28. Bonekovic motioned and Brennan seconded that the Brookfield Board of Education adopts a resolution approving, in collaboration with the Mahoning County Educational Service Center, an internet-based educational delivery system designed for grades K-12. This educational tool provides alternative educational options for credit deficiencies, alternative programs, students being home schooled and summer school programs. The contract period is effective for 12 months, from August 1, 2017 through July 31, 2018. The student license fee is \$75 per seat, with a district data base set up fee of \$1,000. Additional stipends per student per course vary depending on course and term.

Ayes: Bonekovic, Brennan, Economides

Nays: None

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17-06-029

NEW BOOSTER ORGANIZATION

29. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education approves the bylaws, officers and budget of the newly created Brookfield Golf Booster Club. The purpose of this booster organization will be to provide financial and moral support to the members of the boys' golf team. Some fundraisers for the 2017-2018 season include: Concession stand, lottery tree, putting scramble(s), casino bus trip.

Ayes: Bonekovic, Brennan, Economides

Nays: None

17-06-030

ADMINISTRATIVE CONTRACT

30. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education approves the following administrative contract*:

Adam Lewis High School Principal
 3 Year Administrative Contract
 Effective: August 1, 2017 through July 31, 2020
 224 work days, including school calendar
 Annual Salary: \$75,000

Ayes: Bonekovic, Brennan, Economides

Nays: None

EXECUTIVE SESSION

31. Brennan motioned and Bonekovic seconded that the Brookfield Board of Education adjourns to Executive Session for the purpose of "considering the appointment, dismissal, discipline, demotion or compensation of an employee or official of the school District" and to also "meet with Board legal counsel."

Ayes: Bonekovic, Brennan, Economides

Nays: None

Adjourn to Executive Session. Time: 6:27pm

Return from Executive Session. Time: 7:51pm

Ayes: Bonekovic, Brennan, Economides

Nays: None

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XIII. Adjourn Board Meeting. Time: 7:51pm

Ayes: Bonekovic, Brennan, Economides
Nays: None

The next meeting of the Board will be held on Wednesday, July 26, 2017 (4TH Wednesday) at 6:00 pm in the school library.

JT/st

Attachments

St/word/board mtgs 2017/june2017

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